

March 12, 2025

D-2025-Quality Incentive Program-002

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: QUALITY INCENTIVE PROGRAM – SERVICE ACCESS AND  
WORKFORCE CAPACITY (CY 2023) INCENTIVE PAYMENTS

The Department of Developmental Services' (Department's) September 23, 2022 [letter](#) described the Quality Incentive Program (QIP) for service providers. The Direct Support Professional (DSP) workforce data collection supports the Workforce Capacity and Service Access focus areas within the QIP. These focus areas provide an incentive for the voluntary provision of information through the DSP Workforce Data collection survey completed in June 2024. More information about the DSP workforce data collection is available at <https://www.dds.ca.gov/rc/vendor-provider/dsp-workforce-survey/>.

This directive provides instructions for regional centers to distribute incentive payments to eligible provider agencies who participated in the 2024 DSP workforce survey which collected provider data from calendar year (CY) 2023. Payments should be made according to the fiscal years and subcodes shown in the spreadsheet workbooks (QIP3) uploaded to the Regional Center Portal SharePoint site.

### **Incentive Payment Processing**

Please share these instructions with your administrative and fiscal staff responsible for issuing payments to providers. Regional centers should issue these payments within 90 days of this directive.

For questions about this letter, please email [QIPquestions@DDS.CA.gov](mailto:QIPquestions@DDS.CA.gov).

Sincerely,

*Original Signed by:*

AARON CHRISTIAN  
Acting Chief for Population Risk, Quality Assurance, and Data Operations

cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Services Directors  
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